

ALTUS SCHOOLS SAN DIEGO

DBA – ALTUS SCHOOLS AUDEO · ALTUS SCHOOLS CHARTER SCHOOL OF SAN DIEGO

(A California Non-Profit Public Benefit Corporation)

*Len Hering RADM, USN (ret) – Chairman,
Scott Barton – Member, David Crean – Member, Tim Morton – Member, Eric Schweinfurter - Member*

REGULAR BOARD OF DIRECTORS MEETING MINUTES

Thursday, December 7, 2023, 8:30 a.m.

Via Teleconference at

6965 El Camino Real, Suite D202, Carlsbad, CA 92009, 2190 Carmel Valley Road, Unit D, Del Mar, CA 92014,
25104 Creek Hollow Drive, Ramona, CA 92065, 1063 Cactus Cut Rd, Middleburg, FL, 32068, 5183 Mercury Pt, San Diego, CA 92111
and at

Clairemont RC 4340 Genesee Avenue, Suite 109, SD 92117, College Avenue RC 4585 College Drive, Suite C, SD, 92111, Downtown RC 1095 K Street Suite A, SD 92101, Euclid RC 220 Euclid Avenue, SD 92114, Mira Mesa RC 8290 B, Mira Mesa Blvd., SD 92126, North Park RC 2940 North Park Way, SD 92104, Northgate RC 4125 Alpha Street, Suite C, SD, 92133, Old Town, 2245 San Diego Avenue, Suite 115, SD 92110, Petco RC 1091 K Street, Suite A101, SD 92101, Point Loma RC 3145 Rosecrans Street, Suite D, SD 92110, Scripps Ranch RC 9910 Mira Mesa Blvd, Suite A2, SD 92131, Sorrento Mesa Office 10170 Huennekens Street, SD, 92121, Tierrasanta RC 10425 Tierrasanta Blvd, Suite 101, SD 92124, Woodman RC 2939 Alta View Drive, Suite B/C, SD 92139, and Kearny Mesa RC 7520 Mesa College Drive, SD 92111, K5 Home School Resource Center 10725 Tierrasanta Boulevard, CA 92124, La Jolla RC 7458 Girard Avenue, SD 92037, Mission Valley East RC 3230 Camino Del Rio North, SD 92108

Access to the live video conference was available prior to the start of the meeting at

CSSD: <https://charterschool-sandiego.net/board-governance/>

Audeo: <https://www.audeocharterschool.net/board-of-directors/>

1.0 OPEN SESSION

1.1 Call to Order

Hering called the meeting to order at 8:34 a.m.

1.2 Roll Call

Members present at the meeting were Scott Barton, Len Hering, Tim Morton, and Eric Schweinfurter.
Absent: David Crean

Also in attendance: Amanda Akle, Lynne Alipio, Mary Bixby, Veneeta Chan, Angela Neri, Veronica, Radtke, Ana Maria Rojas, Cathryn Rambo, Tim Tuter, Tiffany Yandell, and General Counsel, Paul Minney of Young, Minney and Corr.

1.3 Establishment of Quorum

It was moved by Morton and seconded by Barton that the following Directors, constituting a quorum of the board were present at the meeting: Scott Barton, Len Hering, Tim Morton, and Eric Schweinfurter.
Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

1.4 Pledge of Allegiance

Hering led all in the Pledge of Allegiance.

1.5 Approval of Agenda

It was moved by Morton and seconded by Barton to Approve the Agenda.
Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

2.0 PUBLIC COMMENT

2.1 Non-Agenda Public Comment

There were no comments from the public.

2.2 Agenda Public Comment

There were no comments from the public.

3.0 CLOSED SESSION

The Closed Session opened at 8:41 a.m.

3.1 Board Chairman Announcement Regarding Closed Session Items

3.2 Public Comment on Closed Session Items

There were no comments from the public.

MOVE TO CLOSED SESSION

3.2.1 Conference With Legal Counsel—Anticipated Litigation

Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of section 54956.9:
(one case)

4.0 RETURN TO OPEN SESSION

The Board returned to open session at 9:22 a.m.

4.1 Report out of action taken in closed session, if any.

No action was taken at Closed Session.

5.0 CONSENT AGENDA

5.1 Consent Action Items for Altus Schools Audeo and Altus Schools Charter School of San Diego for Each School

5.1.1 Approval of Board Meeting Minutes for September 7, 2023, November 1, 2023, November 13, 2023

5.1.2 Approval of Amendment to the Bylaws

5.1.3 Approval of Amendment to the Conflict of Interest Code

5.1.4 Approval of Amendment to Administration of Medication Policy 5090

It was moved by Barton and seconded by Morton to Approve the Consent Action Items 5.1.1 – 5.1.4.

Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

6.0 ADMINISTRATIVE ITEMS

6.1 Approval of Lynne Alipio as Corporate Secretary effective December 7, 2023

It was moved by Barton and seconded by Morton to Approve Lynne Alipio as Corporate Secretary effective December 7, 2023.

Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

6.2 Approval of Ratification of Lease Renewals

6.2.1 APN 535-362-20-01

6.2.2 APN 535-362-20-04

6.2.3 APN 427-480-12-00

It was moved by Barton and seconded by Schweinfurter to Approve the Ratification of Lease Renewals Items 6.2.1 – 6.2.3.

Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

6.3 Approval of Ratification of New Lease

6.3.1 APN 427-082-14-00

It was moved by Barton and seconded by Schweinfurter to Approve the Ratification of the New Lease.

Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

6.4 Superintendent School Services and Founder's Report

6.4.1 Altus Approach to Research Component

Bixby reported that the Leadership Team has been working on the next 30 years; focusing on creating a sustainable and resilient organizational system for change through innovation. We strongly believe that no company, hospital, or educational system should be moving forward without considering how they are going to deal with change in a way that is sustainable and resilient but also through innovation. We define innovation in a continuum going from a continuous improvement kind of innovation that helps move your processes to a radical innovation, and there is lots in between, but a radical innovation where you come up with something that is a real paradigm shift. We hang in around the disruptive innovation where is just before you get to radical. That is where you really create, I believe, a stimulus in our sector for change. We have done that repeatedly.

Bixby noted that there are 10 steps in the research process. We are working on it; it is going out to a presentation in April at the Baldrige Conference. We are moving away from presenting our leadership management system, which we have done for many years, and people are still interested in it, but we believe we need to move forward. Select staff will be presenting on this new topic. There are ten steps; Research, Input, Creating A Team, Relating To The Customer, Creating A Discussion, Developing The Model, Testing It, Playing On The Momentum, The Integration Of It Then Into The Organization, and then lastly, The Evolution That Moves It Forward. Today, we are focusing on the research piece and where that has taken us. I thought it would be much better to give you an example of some of the work we have done in that area with a presentation.

Cathryn Rambo and Tiffany Yandell presented to the Board on Emerging Artificial Intelligence (AI) Technologies, specifically about Google Workspace and learning more about it, and how it has evolved into something bigger, because as we are talking about Google Workspace it is a bigger conversation about AI, about the role of AI with our workspace and MSO365. It also goes into some adjacent AI Technologies; augmented reality, and virtual reality which was shared with the Board where we are with Altus Implementation of this technology.

6.4.2 SDUSD Charter Revision for Name Change of Corporation and Name Change of Schools

We have just about completed the process of the Corporation name change. Also, our authorizer, San Diego Unified approved the School's name changes to Altus Schools Audeo and Altus Schools Charter School of San Diego.

6.5 Strategic Plan Update

6.5.1 School Productivity Indicators

6.5.1.1 Altus Schools Audeo

6.5.1.1.1 School Participation Report for the Period of 2023- 2024
Month 2 - 4: 07/31/2023 – 10/20/2023

6.5.1.2 Altus Schools Charter School of San Diego

6.5.1.2.1 School Participation Report for the Period of 2023- 2024
Month 2 - 4: 07/31/2023 – 10/20/2023

Tuter reviewed the School Productivity Indicators with the Board.

7.0 ACTION ITEMS

7.1 Actions Items for Altus Schools Audeo

7.1.1 Approval of the First Interim Report 2023-2024

It was moved by Schweinfurter and seconded by Morton to Approve the First Interim Report 2023-2024. Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

- 7.1.2 Review the Revised Preliminary Operational Budget Assumptions FY 2023-2024 and Approval of Revised Preliminary Operational Budget FY 2023-2024
The Board reviewed the Revised Preliminary Operational Budget Assumptions FY 2023-2024. It was moved by Schweinfurter and seconded by Morton to Approve Revised Preliminary Operational Budget FY 2023-2024.
Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

7.2 Actions Items for Altus Schools Charter School of San Diego

- 7.2.1 Approval of the First Interim Report 2023-2024
It was moved by Morton and seconded by Barton to Approve the First Interim Report 2023-2024.
Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.
- 7.2.2 Review the Revised Preliminary Operational Budget Assumptions FY 2023-2024 and Approval of Revised Preliminary Operational Budget FY 2023-2024
The Board reviewed the Revised Preliminary Operational Budget Assumptions FY 2023-2024. It was moved by Schweinfurter and seconded by Barton to Approve Revised Preliminary Operational Budget FY 2023-2024.
Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

8.0 BOARD ANNOUNCEMENTS AND COMMENTS

From time to time, the Board has topics of interest that they would like to share with the community. These are informational in nature and do not require action.

Bixby shared that our Schools participate in ongoing Community Outreach. There are a few special items that were shared.

For about 13 years, we have been in partnership with Magic 92.5 FM, the Jagger and Christie Show. Mary Bixby participates with an interview format to help kick-off the Annual Christmas Wish. We are repeatedly through the day announced as a partner and sponsor of Christmas Wish; however, we do not provide public money for this endeavor, but we do provide a support in getting the word out there for Christmas Wish. They do some extraordinary things with cooperation and support with the Community at Large. We are proud to be part of this.

We had a booth at December Nights that took place in Balboa Park. We had some staff members volunteer to be there. Staff shared how wonderful it was to run into the student alumni and some of their former students. It was a tremendous success connecting with the Community.

Nice Guys is having their Annual Community Christmas Party in Balboa Park the second weekend in December. About eight hundred families are invited from lists provided by various assistance organizations throughout San Diego County. Each family departs the event with bags of groceries including a turkey. A gift card is also provided to help with holiday shopping. Thirty of our student families have been invited to this event.

Hering thanked everyone for their hard work. He also wished everyone a joyous holiday season.

9.0 ADJOURNMENT

It was moved by Crean and seconded by Morton to Adjourn the Meeting at 10:24 a.m.
Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved