

STUDENT SUCCESS PROGRAMS

DBA – AUDEO CHARTER SCHOOL · THE CHARTER SCHOOL OF SAN DIEGO

(A California Non-Profit Public Benefit Corporation)

Len Hering *RADM, USN (ret)* – Chairman,

Scott Barton – Member, Jim Hernandez – Member, Steve McNulty – Member, Barbara Peluso – Member

ANNUAL BOARD OF DIRECTORS MEETING MINUTES

Wednesday, June 24, 2020, 9:00 AM

Via Video Conference

Access to the live video conference will be accessible prior to the start of the meeting at
<https://charterschool-sandiego.net/board-of-directors-meeting-live-broadcast/>

1.0 OPEN SESSION

1.1. Call to Order

Hering called the meeting to order at 9:16 a.m.

1.2. Roll Call

Board Members and Staff introduced themselves.

1.3. Establishment of Quorum

It was moved by Peluso and seconded by Hernandez that the following directors, constituting a quorum of Student Success Programs Board were present: Scott Barton, Len Hering, Jim Hernandez, and Barbara Peluso

Absent: Steve McNulty

Staff members present: Lynne Alipio, William Berry, Mary Bixby, Angela Neri, Jackie Robertson, Tim Tuter.

1.4. Pledge of Allegiance

Hering lead all in the Pledge of Allegiance.

1.5. Approval of Agenda

It was moved by Hernandez and seconded by Peluso to Approve the Agenda.

Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

2.0 PUBLIC COMMENT

2.1 Non-agenda Public Comment

There were no comments from the public.

2.2 Agenda Public Comment

There were no comments from the public.

3.0 CLOSED SESSION

3.1 Board Chair Announcement Regarding Closed Session Items

Hering announced the closed session and informed announced of agenda items 3.2.1

3.2 Public Comment on Closed Session Items

Hering opened the Public Comment at 9:21 a.m. There were no comments from the public.

Hering moved to closed session at 9:22 a.m.

MOVED TO CLSOED SESSION

3.2.1 Conference with Agency Negotiator

Agency Designated Representative: Board Chair Unrepresented

Employee: Executive Director

RETURN TO OPEN SESSION at 9:49 a.m.

3.3 Hering reported out that no action taken in closed session

4.0 ADMINISTRATIVE ITEMS

4.1 Board Members Term Ending June 30, 2020: Barbara Peluso

Mary Bixby and the Board thanked Barbara Pelsuo for her years of service to Altus Schools; she will be missed.

4.2 Acceptance of Board Member Jim Hernandez Resignation as of June 30, 2020

It was moved by Hernandez and seconded by Barton to Accept Board Member Jim Hernandez Resignation as of June 30, 2020

Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

4.3 Approval of New Board Member Eric Schweinfurter effective July 1, 2020 – June 30, 2022

It was moved by Hernandez and seconded by Peluso to Approve New Board Member Eric Schweinfurter effective July 1, 2020 – June 30, 2022

Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

4.4 Posting for Vacancy of Board Parent Representative 2020-2021 Update on Respective School Webpage and RC's on January 8, 2020. Deadline to Submit Application: April 8, 2020

It was note that the Board Parent Representative position was publicized and posted for the required 90 days. Beginning every January, we shall publicize a notice of vacancy for a period of 90 days for applications to be considered for the current vacancy for the subsequent fiscal year.

No response for interest received.

4.5 Approval of 2020-2021 Board Meetings

Wednesday, October 21, 2020, 9:00 a.m.

Wednesday, February 17, 2021, 9:00 a.m.

Wednesday, June 23, 2021, 9:00 a.m.

It was moved by Peluso and seconded by Barton to Approve the 2020-2021 Board Meetings

Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

4.6 Approval of the Dashboard Alternative School Status (DASS) Application Renewal and the DASS Eligibility Certification 2020 – 2022

4.6.1 Audeo Charter School

4.6.2 The Charter School of San Diego

It was moved by Barton and seconded by Peluso to Approve the Dashboard Alternative School Status (DASS) Application Renewal and the DASS Eligibility Certification 2020 – 2022 for Audeo Charter School and The Charter School of San Diego
Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

4.7 Approval of Emergency School Closure Policy

It was moved by Peluso and seconded by Hernandez to Approve the Emergency School Closure Policy.
Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

4.8 Approval of the Employee COVID-19 Prevention Policy

It was moved by Barton and seconded by Hernandez to Approve the Employee COVID-19 Prevention Policy.
Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

4.9 Approval of the Student COVID-19 Prevention Policy

It was moved by Peluso and seconded by Barton to Approve the Student COVID-19 Prevention Policy.
Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

4.10 Approval of the Annual Audit Multi-Year Contract

It was moved by Hernandez and seconded by Peluso to Approve the Annual Audit Multi-Year Contract.
Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

4.11 President's Report

4.11.1 COVID 19 Update

Bixby reported that our Policies are self-explanatory. It was noted that we have not closed during this time and have been operational. Students are still working towards earning credits.

4.11.2 Graduation Update

Bixby reported that we have postponed our June 2020 Graduation to September. We will keep you updated if we are able to perform the ceremonies given the current environment.

4.12 Strategic Plan Update

4.12.1 Audeo Charter School

4.12.1.1 School Participation Report for the period of 2019 - 2020 Month 6 – 11: 11/18/19 – 05/01/20
The Board received the School Participation Reports for review.

4.12.2 The Charter School of San Diego

4.12.2.1 School Participation Report for the period of 2019 - 2020 Month 6 – 11: 11/18/19 – 05/01/20
The Board received the School Participation Reports for review.

5.0 CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The President recommends approval of all consent agenda items.

5.1 Consent Action Items for The Audeo Charter School and The Charter School of San Diego for each School

- 5.1.1 Approval of Board Meeting Minutes for January 14, 2020
- 5.1.2 Approval of the Revised 2019-2020 Pupil Attendance Calendar
- 5.1.3 Approval of 2020-2021 Pupil Attendance Calendar
- 5.1.4 Approval of Employee Manual Amendments
- 5.1.5 Approval of Grade Level Determination Policy Amendments

By one motion, it was moved by Hernandez and seconded by Barton to Approve Consent items 5.1.1 – 5.1.5

Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

6.0 ACTION ITEMS

6.1 Approval of the Compensation Comparability Study for Executive Director Position

It was moved by Peluso and seconded by Hernandez to Approve the Compensation Comparability Study for Executive Director Position.

Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

6.2 Board Chair: Required Oral Report Regarding Executive Director Contract

Hering announced the contract has a term of 5 years beginning July 1, 2020 and ending June 30, 2025 and provides the following:

- ❖ The base annual salary as indicated in the employment contract with an annual increase of 3 percent
- ❖ Participation in designated employee health and other benefit programs and plans are provided to the School's certificated employee; and
- ❖ A work schedule of a minimum of 248 days annually at .60 FTE (60 percent)
- ❖ The annual salary is wholly in keeping with the compensation comparability study the Board has received

6.3 Approval of the Executive Director Contract

It was moved by Barton and seconded by Hernandez to Approve the Executive Director Contract.

Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

6.4 Action Items Specific to Audeo Charter School

6.4.1 Approval of 2019-2020 COVID-19 Operations Written Report

It was moved Peluso seconded by Barton to Approve the 2019-2020 COVID-19 Operations Written Report.

Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

6.4.2 Approval of 2nd Interim Report FY 2019 - 2020

It was moved by Barton and seconded by Peluso to Approve the 2nd Interim Report FY 2019 – 2020.

Ayes– 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

6.4.3 Review the FY 2019-2020 May Revised Budget Assumptions and Approval of FY 2019-2020 May Revised Budget

The Board reviewed the FY 2019-2020 May Revised Budget Assumptions. It was moved by Peluso and seconded by Barton to Approve the FY 2019-2020 May Revised Budget.

Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

6.4.4 Review the FY 2020-2021 Preliminary Operational Budget Assumptions and The Board Reviewed the Approval of the FY 2020-2021 Preliminary Operational Budget

The Board reviewed the FY 2020-2021 Preliminary Operational Budget Assumptions. It was moved by Barton and seconded by Hernandez to Approve the FY 2020-2021 Preliminary Operational Budget.

Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

6.4.5 Approval of FY 2020-2021 Education Protection Account (EPA) Resolution and Expenditure Plan

It was moved by Peluso and seconded by Barton to Approve the FY 2020-2021 Education Protection Account (EPA) Resolution and Expenditure Plan.

Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

6.5 Action Items Specific to The Charter School of San Diego

6.5.1 Approval of 2019-2020 COVID-19 Operations Written Report

It was moved by Hernandez and seconded by Barton to Approve the 2019-2020 COVID-19 Operations Written Report.

Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

6.5.2 Approval of 2nd Interim Report FY 2019 – 2020

It was moved by Barton and seconded by Peluso to Approve the 2nd Interim Report FY 2019 – 2020.

Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

6.5.3 Review the FY 2019-2020 May Revised Budget Assumptions and Approval of FY 2019-2020 May Revised Budget

The Board Reviewed the FY 2019-2020 May Revised Budget Assumptions.

It was moved by Peluso and seconded by Barton to Approve the FY 2019-2020 May Revised Budget.

Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

6.5.4 Review the FY 2020-2021 Preliminary Operational Budget Assumptions and Approval of the FY 2020-2021 Preliminary Operational Budget

The Board Reviewed the FY 2020-2021 Preliminary Operational Budget Assumptions.

It was moved by Barton and seconded by Peluso to Approve the FY 2020-2021 Preliminary Operational Budget.

Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

6.5.5 Approval of FY 2020-2021 Education Protection Account (EPA) Resolution and Expenditure Plan

It was moved by Hernandez and seconded by Barton to Approve the FY 2020-2021 Education Protection Account (EPA) Resolution and Expenditure Plan.

Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

7.0 BOARD ANNOUNCEMENTS AND COMMENTS

From time to time, the board has topics of interest that they would like to share with the community. These are informational in nature and do not require action.

The Board thanked Jim Hernandez and Barbara Peluso for their support. The Board also thanked all staff for servicing students.

8.0 ADJOURNMENT

It was moved by Hernandez and seconded by Peluso to adjourn the meeting at 10:33 a.m.

Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.