

# STUDENT SUCCESS PROGRAMS, INC.

DBA – AUDEO CHARTER SCHOOL · THE CHARTER SCHOOL OF SAN DIEGO · LAUREL PREPARATORY ACADEMY  
(A California Non-Profit Public Benefit Corporation)

*Len Hering RADM, USN (ret) – Chairman*  
*Jim Hernandez – Member, Jennifer Montgomery – Member, Barbara Peluso – Member, Roman Rubio - Member*

## BOARD OF DIRECTORS MEETING MINUTES

**Thursday, February 22, 2018, 9:00 a.m.**

Lake Murray Resource Center ▪ 8776 Lake Murray Blvd., San Diego, CA 92119

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### 1.0 OPEN SESSION

#### 1.1. Call to Order

Hering called the meeting to order at 9:00 a.m.

#### 1.2. Roll Call

Members present at the meeting location: Len Hering, Jennifer Montgomery, Roman Rubio

Absent: Jim Hernandez, Barbara Peluso

Staff Present: Lynne Alipio, Mary Bixby, Angela Neri, Stephanie Starr, Tim Tuter and Legal Counsel Paul Minney

#### 1.3. Establishment of Quorum

It was moved by Rubio and seconded by Montgomery that the following directors, constituting a quorum of Student Success Programs Board were present: Len Hering, Jennifer Montgomery, Roman Rubio

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

#### 1.4. Pledge of Allegiance

Hering led all in the Pledge of Allegiance.

#### 1.5. Approval of Agenda

It was moved by Montgomery and seconded by Rubio to Approve the Agenda with the following change: Move up agenda item 6.6.6 Local Control and Accountability Plan (LCAP) Update and Feedback Presentation by Starr to 4.0 Administrative Items.

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

### 2.0 PUBLIC COMMENT

#### 2.1 Non-agenda Public Comment

There were no comments from the public.

## 2.2 Agenda Public Comment

There were no comments from the public.

## 3.0 CLOSED SESSION

### 3.1 Board President Announcement Regarding Closed Session Items

Hering announced the closed session and informed/announced of agenda items 3.31 ad 3.32

### 3.2 Public Comment on Closed Session Items

Hering opened the Public Comment at 9:14 a.m. there were no comments from the public. Hering moved to closed session at 9:15 a.m.

### MOVE TO CLOSED SESSION

#### 3.2.1 Conference with Real Property Negotiators

Pursuant to California Government Code section 54956.8:

Property: APN# 548-130-3000

Agency Negotiator: Mary Bixby, Lynne Alipio

Negotiating Properties: Dean's Shoe Shack Inc., a California Corporation

Under Negotiation: Terms of Lease

#### 3.2.2 Conference with Real Property Negotiators

Pursuant to California Government Code section 54956.8:

Property: 423-042-20-00

Agency Negotiator: Mary Bixby, Lynne Alipio

Negotiating Properties: Plotts Real Estate, LP.

Under Negotiation: Purchase

### RETURN TO OPEN SESSION at 10:02 a.m.

#### 3.3 Report out of action taken in closed session, if any.

Hering reported out that no action taken in closed session

## 4.0 ADMINISTRATIVE ITEMS

### 6.6.6 Local Control and Accountability Plan (LCAP) Update and Feedback Presentation by Starr

The Board thanked Stephanie Starr for her excellent interactive presentation on the LCAP Progress Report for The Charter School of Diego, Audeo School and Laurel Preparatory Academy.

#### 4.1 President's Report

##### 4.1.1 Posting for Vacancy of Board Parent Representative 2018-2019

A notice has been published as of January 3, 2018 at all Resource Centers and on the Schools webpages. The ninety-day period ends April 2, 2018. To date, no one has applied.

- 4.1.2 Feasibility Study for Establishment of Teacher Credentialing Program**  
Bixby reported that we are investigating the feasibility of establishing an internal State Approved Teacher Credential Program.
- 4.1.3 Marketing Update**  
Bixby reported that our marketing strategies are attracting students to enroll in our schools. Various methods are used such as social media and placement of billboards around the city.
- 4.1.4 Audeo's WASC Self-Study Report**  
Tuter reported that we are finalizing our report and will be submitted on March 5, 2018. The Accreditation Commission Visit is scheduled to begin on April 15, 2018.
- 4.1.5 Audeo Mission Valley-Prop Z Building Update**  
Bixby reported that Audeo Staff is currently occupying a portion of the building on the first floor. SDCS plans to bid-out the tenant improvements for the buildings.
- 4.1.6 Audeo Tierrasanta K-5 Building Update**  
Tuter reported that we are expected to finished with the tenant improvements for the building at the end of March. Tuter noted that he is working with SDCS to request SDCS board approval to service students.
- 4.1.7 Chief Business Officer (CBO) Training Update**  
Bixby reported we are selecting a few staff members to attended the Charter Business Officer (CBO) Training Program offered by the Charter School Development Center. It is an intensive training that delves into the key fiscal management skills and/or oversight responsibilities required of charter schools.
- 4.1.8 CCSA Democratic Conference Event on February 24, 2018**  
Charter public school families and supporters from across California are traveling to San Diego to participate in a march and rally to raise awareness among Democratic Party delegates, candidates and elected officials on how our state's charter public schools are aligned with the Party's progressive goals and focus on social justice. The charter school community is ready to collaborate to build a better California by embracing schools that are committed to closing the achievement gap, protecting our most vulnerable and delivering the best education for students.
- 4.1.9 Statements of Economic Interests - Form 700 Filing Deadline April 2, 2018**  
Neri reminded the Board that they are required to file the Form 700, by April 2<sup>nd</sup>. Required members may file electronically or submit an original hard copy to us to file directly.

## **4.2 Strategic Plan Update**

- 4.2.1 Audeo Charter School
  - 4.2.1.1 The Board reviewed the School Participation Report for the period of 2017-2018 Month 3 – 6: 08/28/17 – 12/15/17
- 4.2.2 The Charter School of San Diego
  - 4.2.2.1 The Board reviewed the School Participation Report for the period of 2017-2018 Month 3 – 6: 08/28/17 – 12/15/17

- 4.2.3 Laurel Preparatory Academy
  - 4.2.3.1 The Board reviewed the School Participation Report for the period of 2017-2018 Month 3 – 6: 08/28/17 – 12/15/17

## **5.0 CONSENT AGENDA**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The President recommends approval of all consent agenda items.

### **5.1 Consent Action Items for The Audeo Charter School, The Charter School of San Diego and Laurel Preparatory Academy**

- 5.1.1 Approval of Meeting Minutes for December 11, 2017
- 5.1.2 Approval of the Updated Student and Parent Handbook
- 5.1.3 Approval of Safety Plan 2017-2018
- 5.1.4 Approval of the Title I Parent Involvement Policy Amendment 1400
- 5.1.5 Approval of the Student Freedom of Speech/Expression Policy Amendment 3390
- 5.1.6 Approval of the Resource Center and School Volunteer, Visitation and Removal Policy 6010 Amendment
- 5.1.7 Approval of Field Trips and Excursions Policy 1940

It was moved by Montgomery and seconded by Rubio to Approve All Consent Action Items for The Audeo Charter School, The Charter School of San Diego and Laurel Preparatory Academy 5.1.1 – 5.1.7

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

## **6.0 ACTION ITEMS**

### **6.1 Approval of Resolution to Change the Composition of the Compensation Committee**

It was moved by Rubio and seconded by Montgomery to Approve the Resolution to Change the Composition of the Compensation Committee

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

### **6.2 Ratification of New Facility Lease APN# 548-130-3000**

It was moved by Montgomery and seconded by Rubio to Ratify the New Facility Lease APN# 548-130-3000

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

### **6.3 Approval of Resolution to Acquire Certain Property Located At Assessor's Parcel No. 423-042-20-00**

It was moved by Montgomery and seconded by Rubio to Approve the Resolution to Acquire Certain Property Located At Assessor's Parcel No. 423-042-20-00

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

### **6.4 Approval of Resolution Authorizing Request for Exemption From the STRS Postretirement Waiting Period & STRS Postretirement Earnings Limitations**

Bixby disclosed financial interest and abstained from the matter. Alipio presented the staff

report. It was moved by Rubio and seconded by Montgomery to Approve the Resolution Authorizing Request for Exemption From the STRS Postretirement Waiting Period & STRS Postretirement Earnings Limitations  
Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

**6.5 Approval of the Drug and Alcohol Free Workplace Policy 5080**

It was moved by Montgomery and seconded by Rubio to Approve the Drug and Alcohol Free Workplace Policy 5080  
Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

**6.6 Action Items Identical for The Charter School of San Diego, Audeo Charter School, and Laurel Preparatory Academy for Each School**

**6.6.1 Acceptance of Audit Report/Consolidated Financial Statements and Supplemental Information Year Ended June 30, 2017**

It was moved by Rubio and seconded by Montgomery to Accept the Audit Report/Consolidated Financial Statements and Supplemental Information Year Ended June 30, 2017.  
Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

**6.6.2 Approval of Administration of Medication Policy 5090**

It was moved by Montgomery and seconded by Rubio to Approve Administration of Medication Policy 5090  
Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

**6.6.3 Approval of the Physical Education and Exemption Policy 3410**

It was moved by Montgomery and seconded by Rubio to Approve the Physical Education and Exemption Policy 3410  
Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

**6.6.4 Approval of the Wellness Policy 1930**

It was moved by Montgomery and seconded by Rubio to Approve the Wellness Policy 1930  
Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

**6.6.5 Approval of Title IX Harassment, Intimidation, Discrimination and Bullying Policy 3361**

It was moved by Montgomery and seconded by Rubio to Approve the Title IX Harassment, Intimidation, Discrimination and Bullying Policy 3361  
Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

**6.7 Action Items Specific to The Audeo Charter School**

**6.7.1 Approval of FY 2017-18 First Interim Report**

It was moved by Montgomery and seconded by Rubio to Approve the

FY 2017-18 First Interim Report

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

**6.7.2** Review and Discuss FY 2017-18 February Revised Operational Budget Assumptions and Approval of FY 2017-18 February Revised Operational Budget

The Board Reviewed the FY 2017-2018 February Revised Operational Budget Assumptions. It was moved by Montgomery and seconded by Rubio to approve the FY 2017-18 February Revised Operational Budget  
Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

**6.8 Action Items Specific to The Charter School of San Diego**

**6.8.1** Approval of FY 2017-18 First Interim Report

It was moved by Rubio and seconded by Montgomery to Approve the FY 2017-18 First Interim Report

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

**6.8.2** Review and Discuss FY 2017-18 February Revised Operational Budget Assumptions and Approval of FY 2017-18 February Revised Operational Budget

The Board Reviewed the FY 2017-2018 February Revised Operational Budget Assumptions. It was moved by Rubio and seconded by Montgomery to Approve the FY 2017-18 February Revised Operational Budget

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

**6.9 Action Items Specific to Laurel Preparatory Academy**

**6.9.1** Approval of FY 2017-18 First Interim Report

It was moved by Rubio and seconded by Montgomery to Approve the FY 2017-18 First Interim Report

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

**6.9.2** Review and Discuss FY 2017-18 February Revised Operational Budget Assumptions and Approval of FY 2017-18 February Revised Operational Budget

The Board Reviewed the FY 2017-2018 February Revised Operational Budget Assumptions. It was moved by Montgomery and seconded by Rubio to Approve the FY 2017-18 February Revised Operational Budget

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

**6.9.3** Approval of Resolution Documenting Closure of Laurel Preparatory Academy, a Charter School Authorized by the San Diego Unified School District since 2013

It was moved by Rubio and seconded by Montgomery to Approve the Resolution Documenting Closure of Laurel Preparatory Academy, a Charter School Authorized by the San Diego Unified School District since 2013  
Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

#### **7.0 BOARD ANNOUNCEMENTS AND COMMENTS**

*From time to time, the board has topics of interest that they would like to share with the community. These are informational in nature and do not require action.*

There were no comments from the Board.

#### **8.0 ADJOURNMENT**

It was moved by Rubio and seconded by Montgomery to adjourn the meeting at 11:35 a.m.

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

**Next Regular Board Meeting: June 21, 2018, 9:00 a.m., Location TBA**

Meeting Agenda available at: [www.charterschool-sandiego.net](http://www.charterschool-sandiego.net), [www.audeocharterschool.net](http://www.audeocharterschool.net), [www.laurelprep.com](http://www.laurelprep.com)